

#### MEDIA BULLETIN NOTE #1

United Nations Climate Change Conference 2024

Baku, Azerbaijan

Monday, 11 November - Friday, 22 November 2024

17 October 2024

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## 1 Code of Conduct

UN Climate Change is committed to enabling events at which everyone can participate in an inclusive, respectful, healthy and safe environmentand be treated with fairness and dignity. With your registration and accreditation, you agreed to follow the Code of Conduct. Please consult the Code of Conduct online.

#### 2 About us

# 2.1 United Nations Framework Convention on Climate Change (UNFCCC) secretariat (UN Climate Change)

The UNFCCC secretariat (UN Climate Change) is the United Nations entity charged with supporting the global response to the threat of climate change.

The <u>Convention</u> after which the secretariat is named was ratified by the UN in 1995 and has near universal membership (<u>198 Parties</u>). This foundational document is the parent treaty of the subsequent 1997 <u>Kyoto Protocol</u> and the 2015 <u>Paris Agreement</u>, both of which have been instrumental for setting goals on climate change.

The secretariat supports a complex architecture of governmental and non-governmental bodies which, through agenda setting, negotiation, and implementation planning, are the driving forces behind global climate action.

For media enquiries, please contact: UNFCCC Press Office <a href="mailto:press@unfccc.int">press@unfccc.int</a> More information on UNFCCC is available on <a href="mailto:this website">this website</a>.

#### 2.2 UN Climate Change Executive Secretary Simon Stiell

At the head of the secretariat is the Executive Secretary, a position held by Mr. Simon Stiell of Grenada since August 2022.

Previously, Mr. Stiell served as senior minister in the Government of Grenada from 2013 through June 2022, holding the position of Minister for Climate Resilience and the Environment for five years. He also served as Minister for Education and Human Resource Development and as a Parliamentary Secretary within the Ministry of Agriculture, Lands, Forestry and Fisheries. He also served as a member of Grenada's Upper House of Parliament, the Senate, where he served as Leader of Government Business.

Mr. Stiell originally trained as an engineer at London Metropolitan University and College of Northwest London and holds a Master of Business Administration from the University of Westminster in the United Kingdom.

Connect with Simon Stiell on Linkedin or get photos from Simon Stiell on Flickr.

## 2.3 PaperSmart COP

UN Climate Change pursues a *PaperSmart* policy, consequently information will be provided electronically on the UN Climate Change <u>website</u> and through the <u>UN Climate Change mobile app</u>. Please consider before printing.

#### 3 Orientation

#### 3.1 The Venue, "Blue Zone" and "Green Zone"

The venue is located in the Baku Stadium located at Heydar Aliyev, 323, Baku, Azerbaijan.

Time Zone: AZT (Azerbaijan Time) UTC/GMT+4hours.

The venue is alienated into

- 1. The "Blue Zone", managed by the United Nations and open to accredited participants
- 2. The "Green Zone" managed by the host country Azerbaijan and open for the public and accredited media with parallel activities and NGO exhibitions. The Green Zone is located adjacent to the "Blue Zone"

Electrical Plugs are: Europlug / Type F Schuko sockets. Best to bring suitable adaptors to be able to plug into the Schuko sockets.

#### 4 Accreditation

#### 4.1 Accreditation "Blue Zone"

Accreditation for Media is still open. The closing date is: Monday 21 October 23:59 CEST (GMT+2).

Only accredited media representatives with a UNFCCC conference badge will be permitted to access the Conference venue, including the Media Centre.

The <u>online registration system (ORS)</u> is the only official channel through which media can be accredited and receive permission to cover COP 29. The secretariat does not accept accreditations via any other channel (e-mail, post, etc.). Any accreditation materials not sent through the online system will not be processed.

Please check carefully to ensure that all documents (press ID and letter of assignment) meet requirements and that applicant details are consistent throughout the application. Only full applications with up-to-date documentation can be processed and only accredited media will be admitted covering COP 29.

Please monitor your ORS account if further documentation or information is needed to confirm your application. Once your application is confirmed you will receive a Registration Acknowledgement Form

Any inquiries should be communicated through your online registration account or directed to <a href="mailto:press@unfccc.int">press@unfccc.int</a>

To ensure a speedy return of applications please be sure to submit a valid press ID, and that the Letter of Assignment (LoA) meets following criteria:

- LoA must be on the official letterhead of a bona fide media organization and addressed to the UNFCCC Press Office.
- It should be in English or another official UN language.
- LoA must indicate the name of the media participant, the duration of the assignment and functional title of professional(s) nominated to cover the COP 29.
- LoA must be signed by an authorized person (e.g., the Publisher or Editor-in-chief). Unsigned letters of assignment and e-mails are not accepted.

Due to the high numbers of expected media accreditation requests, applications should be submitted as soon as possible. Each organization should consider their number of accreditation requests and limit lists to the essential personnel required.

Successful candidates can collect their accreditation at the registration desks at the COP 29 main entrance from Friday 1st November 2024, 8am-6pm. This is for advance collection only.

You will be required to display your UNFCCC registration confirmation email, as well as the original copy of the photo ID used in your application. For security reasons, accreditation must be collected in person at the registration desk.

The accreditation badge will not provide access to the site until it becomes active on Monday 11th November 2024.

You will not be permitted entry to COP 29 without accreditation.

## 4.2 Accreditation "Green Zone"

The COP 29 Green Zone is managed and delivered by the COP 29 Presidency.

The <u>COP 29 Green Zone Media Accreditation Portal</u> is the only official platform through which media can be accredited to the COP 29 Green Zone.

#### Please note:

Blue Zone badge holders will be allowed to enter the Green and Blue Zone. Green Zone badge holders will not be allowed to enter the Blue Zone.

Application deadline for "Green Zone" accreditation: 30 October 2024, 23:00 (GMT+4)

For more information about Green Zone Accreditation please see <u>here</u>.

# 5 Visa Requirements

The Azerbaijani Government has authorized a 'COP 29 Special Visa', free of charge, for all participants having registered through the online registration system (ORS) for COP 29.

The 'COP 29 Special Visa' can be obtained through the official electronic visa portal or Azerbaijan's diplomatic representations and consulates abroad.

The 'COP 29 Special Visa' allows the holder a single-entry visit. Should you wish to leave Azerbaijan and return during COP 29, you must reapply for the 'COP 29 Special Visa' following the same process used for your initial visa, using your UNFCCC registration number.

All foreign participants entering Azerbaijan for COP 29 and the pre-sessionals must have a passport valid for at least three months from the date of entry into Azerbaijan.

Currently, a visa-free regime exists between the Republic of Azerbaijan and several countries based on bilateral intergovernmental agreements.

If your country is on this list, you can enter Azerbaijan without a visa and do not need to apply for the COP 29 special e-visa. You can find that list of countries here.

The 'COP 29 Special Visa' will be issued within three (3) working days of submitting a complete online application through the official portal, or upon submitting a complete application to a local office of the diplomatic representations and consulates of the Republic of Azerbaijan abroad.

Upon approval of registration via the UNFCCC Online Registration System, participants will receive a link to apply for the visa as part of the UNFCCC registration confirmation email.

The 'COP 29 Special Visa' will indicate the expiration date. Visa holders must leave the Republic of Azerbaijan before this expiration date.

Through the link, please visit the visa portal, fill out the form, upload the required documents and submit your application for approval. Once approved, you will receive a visa confirmation email with a link to download your 'COP 29 Special Visa'.

Participants are strongly encouraged to apply for the 'COP 29 Special Visa' promptly once their UNFCCC registration is confirmed. Please use the visa portal link in your UNFCCC registration email to track the status of your visa.

Detailed guidelines for obtaining the COP 29 Special Visa are available through <u>an electronic</u> manual and <u>an instructional tutorial video</u>.

All visitors who enter Azerbaijan with the "COP 29 Special Visa" and passport holders from visa-free countries must complete "Migration Registration" at their place of stay within 30 days of entering the Republic of Azerbaijan if their stay is 30 days or longer. If their stay is less than 30 days, registration is not required.

For queries concerning visa arrangements, please contact: visas@unfcccc.int

#### 6 Accommodation

COP 29 Azerbaijan is offering a wide selection of accommodation options to suit every budget. Baku features a range of accommodation options, with hotels and resorts plus serviced apartments available, ranging from 2-stars to 5-stars.

COP 29 Azerbaijan officially appointed bnetwork as the travel agency responsible for handling accommodation requests for the event, acting as a liaison point with hotels to ensure available rooms are provided to COP 29 Azerbaijan participants.

The booking portal and additional information for delegates are available at COP 29-accommodation.bnetwork.com

Larger delegations requiring group bookings should contact accommodation service providers directly and as early as possible to secure preferred accommodations. The booking system guarantees stable accommodation rates, ensuring you can plan your budget without any unexpected changes.

Although the official accommodation portal has ensured sufficient room availability for COP 29 Azerbaijan, attendees are advised to book their accommodations as soon as possible to avoid limited availability in the weeks prior to the conference.

For questions on accommodation please contact bnetwork via email COP 29@bnetwork.com

# 7 Transportation to and from the venue

The Government of Azerbaijan will be offering free transport to those with Accreditation badges. The information, including Shuttle Bus routes will be posted on the Host Country's <u>website</u> by the 14th of October.

#### 8 Permits

Permits will be required for:

- Temporary import of media equipment into Azerbaijan
- All wireless/radio frequency devices entering Azerbaijan

Drones will not be permitted for use at COP 29 and are not allowed to be brought into Azerbaijan.

## 8.1 Temporary import of media equipment into Azerbaijan

Please see guidelines regarding the temporary import of media equipment below.

Any media equipment that will be temporarily brought to Azerbaijan must be declared via the <u>E-customs: Electronic Customs Services portal</u>.

The declaration must be submitted at least 72 hours before arrival in the country.

Upon arrival in Azerbaijan, the following documents will need to be presented to the customs officer at the airport:

- Acknowledgement letter
- QR code from the COP 29 Radio Spectrum Management Portal (if you are bringing radio-electronic equipment)
- Simplified declaration for passengers (hard copy or QR code)

The declaration, along with the declared goods, must also be presented to the customs officer upon departure from Azerbaijan.

For further assistance on this process, please refer to the  $\frac{\text{Temporary Import Declaration Guide}}{\text{Please consult here for more information}}$ .

## 8.2 Registration of radio-electronic equipment and spectrum allocation

All accredited participants of United Nations Climate Change Conference (COP 29/CMP 19/CMA 6) must register their radio-electronic equipment and request temporary radio spectrum allocation upon approval of the accreditation via the <a href="https://www.united.com/united-temporary"><u>UNFCCC Online Registration System</u></a> through this <a href="https://www.united-temporary"><u>COP 29 Radio Spectrum Management Portal.</u></a>

The COP 29 Radio Spectrum Management portal is the only official channel for radio-electronic equipment registration and spectrum request submissions. Requests submitted by email or other alternative channels will not be processed.

It is advised to refer to the Technical Guide for regulations on the use of radio-electronic equipment and the allocation of temporary radio spectrum, as well as the User Guide for detailed instructions on the use of the portal.

Links to the guidelines can be found here.

The deadline for all registrations and request submissions is **November 4, 2024, at 12:00 a.m. GMT+4**. Please note that any request submitted after this deadline may experience delays in its processing.

Upon arrival at the conference venue, you are required to bring your registered and approved radio -electronic equipment to the Spectrum Test and Tagging Desk, located at the entrance next to the registration desk, for technical inspection and labelling procedures. Please note that any equipment that is not registered or has not passed the on-site technical inspection will not be labelled and permitted entry to the conference venue.

The list of equipment authorized and not authorized is available on the Host Country website.

Attention is also drawn to the 'Tools of Trade' information which lists all equipment permitted and prohibited onsite at COP 29. This is also be available on the Host Country's website.

For any questions or assistance with the request submission process, please contact us at mediaservices@COP 29.az

# 9 Film and photographing outside of the conference venue

Media representatives planning to film outside the COP 29 venue (Baku Stadium) are required to complete a registration form for filming and/or photography outside the venue.

The registration form is available <u>here</u>.

Please note: the completed form must be submitted to <a href="mediaservices@COP 29.az">mediaservices@COP 29.az</a> with the subject line "Registration form for filming and/or photography outside the COP 29 venue" at least 10 days before the filming date.

#### 10 Media Facilities and Services

#### 10.1 Media Centre / International Broadcast Centre Access

The Media Centre, a purpose-built temporary structure at the Baku Stadium, will accommodate an International Broadcast Center (IBC) for television and radio broadcasters, as well as spaces for press news agencies and photographers.

The Media Centre will be easily located upon your arrival at the Conference venue. You will first be required to pass through the mag and bag security check. Then the registration area followed by a badge scan. Upon exit from this building follow signs to the Media Centre. The Media Centre is only a short distance from the main entrance.

From 7:00am Monday 11th and Tuesday 12nd of November, the Media Centre will remain open 24 hours every day, with reduced services overnight. Entry to the venue from this date onwards will only be permitted to those with a UNFCCC accredited badge. Starting from 13th November and onward Media Centre will operate regularly starting from 08:00am.

The Media Centre will remain open until approximately 2 hours after the closure of the Conference, which is scheduled for 6pm on Friday 22nd November. Should the Conference be extended, the Media Centre will continue to remain open until it does end + 2hrs. Conference badges will automatically be extended as necessary.

It should be noted that the availability of services during night-time hours, and for Sunday 17th November (the only designated rest day) will be less than normal. Access to the Media Centre on Sunday 17th November will only be permitted for those who register their names at the IBC Manager's office by 4pm on Saturday 16th November. This list will be given to Security who will use it as a cross-check for approval to enter.

Those planning to enter the Media Centre prior to the 11<sup>th</sup> November must submit their names to the UNFCCC IBC Manager giving the following information:

- 1. Media house or Agency
- 2. Expected date(s) entry is required
- 3. Reason for entry

This list will be given to Security for cross-checking when you enter. If you are not on the list no entry will be possible.

Those who have requested to deliver bulk equipment and set up in advance of this date will be contacted separately to this notice.

All applications for workspace in the Media Centre must be submitted on the Online Booking Form which is available at <a href="https://forms.gle/UWn9XYhrua8MhKWK6">https://forms.gle/UWn9XYhrua8MhKWK6</a>

Closing deadline: Monday 14th October 2024.

For more information on the conference venue please visit the COP 29 website. More information is published on the COP 29 press and media page of the secretariat as it becomes available.

For further detailed information regarding the facilities available please refer to the 'Expression of Interest' document which can be seen <u>here</u>.

#### 10.2 Internet connectivity

The COP 29 site is being fed by a 40gb/s internet connection. The network has been configured in such a way so that all users have access to the full incomer and there is no throttling or segregation of that connection.

All internet connections will be capable of a minimum 10mb/s u/d and burstable up to 100mb/s upload/download.

The use of routers is not encouraged to extend the internet, however, if you consider this is required, please advise the IBC Manager. Routers are not to be installed without permission.

There will be site-wide WiFi, shared by all users at the event.

## 10.3 Stand Up Positions

There will be a total of 32 Stand Up positions onsite split into:

- 1. 20 Serviced Stand Ups. Each Stand Up position will comprise an area of 2m x 3m provided with a hard-wired internet connection. Electrical sockets and LED lighting and with Preinstalled fibre connection to the Satellite Farm. These positions will be allocated against applications.
- 2. 12 Unserviced Stand Ups. For those using LiveU's or similar there will be 12 stand up positions in different areas of the COP, which will offer different backdrops. 3 are located within the Media Centre and the others are all within a short distance. Each Stand Up position will comprise an area of 2m x 2m provided with a hard-wired internet connection and electrical sockets. Lighting will have to be provided by users. These Stand-Up positions are available on a free-for-use basis.

There will also be ample positions in the open areas across the venue with suitable backdrops for those using LiveU's or similar.

#### 10.4 Photo Opportunities & access to plenary halls

A bulletin will be issued and available from Sunday 10th November 2024 explaining access opportunities within the Conference venue for all Media.

Details will be given in the bulletin of upcoming Photo & Film Ops giving guidance on how to apply. The selection process will be undertaken by the COP 29 Media team giving a fair distribution against submissions.

Numbers will be limited for each Photo Op and only one film and/or photographer will be considered from each media. It is not possible to pre book.

The aforementioned bulletin will also explain the procedure for individual access to the Plenary Halls, which will be undertaken 'under escort'.

The opportunity to capture Statements from a prime position in the Plenary Halls will be accessible 'under escort'. This will be also be available for country film cameras and photographers. Direct connection for clean audio within the Plenaries will be available in Floor and English languages. (XLR connection).

## 10.5 Unilateral Broadcast Services

A variety of unilateral broadcast services are provided, e.g., lighting, camera, sound, SNG rental (but not limited to).

A rate card is available and will be shared to all accredited broadcasters upon request via email to hbinquiries@COP 29.az

The deadline for submission of requests for unilateral services is 20 October 2024.

#### 10.6 Bulk Delivery of equipment & SNG Vehicles Parking

Rhenus Group has been appointed as the official shipping partner for COP 29. COP 29 participants may still choose their own freight forwarder, with certain exceptions, during the event's operational phase.

However, due to event security and venue access limitation considerations, last mile logistics, as well as the movement of goods within the COP 29 venue, will be managed solely by the Official Logistics Partner.

When a third-party provider is chosen, participants must ensure that their goods are delivered to the Official Logistics Partner's external warehouse before the specified delivery deadlines. Pre-alert email must be sent to <a href="COP 29@rhenus.com">COP 29@rhenus.com</a> at least 48 hours prior to the expected delivery to the external warehouse.

For detailed information on shipping, please refer to the <u>Shipping Guide</u> on the <u>official COP 29 website</u>. For delivery deadlines or any additional questions, please contact our logistics team at <u>logistics@COP 29.az</u>.

For inquiries regarding shipments and consignments for COP 29, please contact <a href="COP 29@rhenus.com">COP 29@rhenus.com</a>.

Those requiring delivering bulk equipment or to park an SNG in the Satellite Farm must submit their requirements to the COP 29 Logistics Team to book an MBS slot by email to logistics@COP 29.az.

In the event an SNG needs to be moved in/out of the venue at any time during the Conference this can only be done between 10pm-6am. For departure, this must be coordinated with mediaservices@COP 29.az

All personnel on board SNG's must have a UNFCCCaccreditation badge. (effective from after Monday, 28th October, 2024)

The address of the Conference Venue is: Heydar Aliyev, 323, Baku, Azerbaijan

More information (including a location map) on the Conference venue can be found <a href="here">here</a>.

#### 10.7 Host Broadcaster

The Host Broadcaster will be providing the capture and distribution of the pool signals.

Their Master Control Room (MCR) will be located in the International Broadcast Centre. Anyone needing MCR support can do so through the MCR Liaison Manager or through the IBC Manager.

The Host Broadcasters signals will also be delivered to all IPTV monitors throughout the venue and the 'live' and 'on demand' Webcasting of all COP 29 proceedings.

The Host Broadcaster's pool feed will be delivered as Full HD, 1920 x 1080 pixels PAL, 25fps, 50Hz. Anyone needing an alternative resolution must bring their own convertors.

#### 10.8 Host Broadcast footage and official photography

High quality photographs from official photographers are provided on the UN Climate Change Flickr account. This is an open platform, and no login credentials are required.

All the pool feeds (media) will be available from the Host Broadcaster's file server as XDCam50Mbps and H.264 7Mbps files. The process for direct access to the file server will be given onsite from the IBC Manager's Office.

Alternatively, requests can be submitted to the help desk in the Media Centre to obtain a copy of a meeting on a USB stick. The recordings will be in H.264 format, USB sticks will be made available from the help desk and must be returned for re-use.

#### 10.9 Open Day

There will be an 'open day' on Tuesday 29th October 2024 to tour the facilities of the Conference venue including the Media Centre, Plenary & Press Conference rooms, studio and stand-up positions, studio locations and satellite farm.

If you have not already done so an indication of your intention to attend the open day must be submitted to the IBC Manager.

Only two people from each media house may attend. Still cameras will be permitted to capture pictures. No video or film cameras will be allowed.

This tour is open to all accredited media who will be attending COP 29 (excluding written Press journalists).

## 10.10 Day Tours for journalists during COP 29

Day Tours for foreign journalists will be offered 15 – 22 November.

There will be a dedicated team member at the Welcome Desk in the Media Centre onsite to assist with enquires or any questions related to Media Tours.

#### Grand City Tour - 15 / 18 / 20 / 22 November

- 09:00 Departure from the meeting point (COP 29 Media Centre)
- 09:30 11:00 National Museum of History of Azerbaijan tour
- 11:30 13:00 Heydar Aliyev Centre tour
- 13:30 15:00 Lunch at Natavan restaurant (in Old City)
- 15:00 17:00 The Old City walking tour
- 17:00 Transfer back to the COP 29 Media Centre

#### Green City Tour – 16 / 17 / 21 / 22 November

- 09:00 Departure from the meeting point (COP 29 Media Centre)
- 09:30 10:30 House Museum of Nobel Brothers in Baku (Villa Petrolea) tour
- 11:30 13:00 Green Port Port of Baku tour and presentation
- 13:00 14:30 Lunch at the restaurant in Green Port
- 15:00 17:00 Garadagh Solar Power Plant tour
- 17:00 Transfer back to the COP 29 Media Centre

#### Natural Monuments and Clean City Tour - 15 / 17 / 20 November

- 09:00 Departure from the meeeting point (COP 29 Media Centre)
- 09:00 10:00 Transfer to Mahammadi village
- 10:00 11:30 Yanar Dag (Burning Mountain) tour
- 12:00 13:30 Baku Waste-to-Energy Plant (Clean City) tour in Balakhani
- 14:00 15:30 Lunch break at Okhlov restaurant (in Balakhani)
- 16:00 17:00 The Fire Temple Ateshgah tour
- 17:00 Transfer back to the COP 29 Media Centre

## Rocks and Volcanoes Tour – 17 / 18 / 19 November

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09:00 Departure from the meeting point (COP 29 Media Centre)

10:30 – 12:00 Gobustan Rock Art Cultural Landscape tour

12:30 – 14:00 Gobustan mud volcanoes tour

14:30 – 15:00 Lunch break at Batabat restaurant (in Sahil village)

15:30 Transfer back to the COP 29 Media Centre
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#### Shamakhi tour – 16 / 19 / 21 November

	08:30 Depart	ure from the meeting point (COP 29 Media Centre)			
	10:00 - 11:00	Diri Baba Mausoleum tour			
	12:00 - 13:30	Damirchilar Village tour			
	14:00 - 15:30	Lunch at Abqora Restaurant			
	15:30 - 17:00	Meysari Winery tour			
17:00 Transfer back to the COP 29 Media Centre					

For detailed information visit the link tour agendas.

Submission process: Foreign journalists wishing to participate in these tours are required to submit their applications through this link before 30 October, specifying their full name, preferred tour (with date), contact number and scan of passport.

Note: Only accredited foreign media representatives can participate in the tours. More details on the process can be obtained by writing to <a href="mediaservices@COP 29.az">mediaservices@COP 29.az</a>

## 11 Catering

There will be catering services at "Grab-and-Go" points in the Media Centre. Be prepared in case the catering service will only accept contactless payments. Private Kettles are not encouraged within the Media Centre.

# 12 Conference apps

Over and above the information available on the <u>UN Climate Change website</u>, please consult the <u>COP 29</u> <u>mobile apps</u> for the conference. Participants are also encouraged to follow the many social media channels (X (formerly Twitter), Facebook, LinkedIn, Instagram, Flickrand YouTube).

## 13 Press Conferences schedule

Regular press briefings by the United Nations, by National Delegations and Intergovernmental Organizations will be held in Press Conference Room 1. Press briefings by Non-Governmental Organizations representing environmental and business interest groups will be held in Press Conference Room 2. See the Daily Programme for details available on the IPTV network of monitors and online.

Be advised that some press conferences may be restricted. This may be at the request of those hosting the Press Conferences or for logistical and security reasons. Please accept the situation when faced with it.

Please note each press briefing by the COP President will be confirmed ad-hoc.

# 14 Arrangements for interviews

The Media Information Desk will assist journalists, upon request, to contact delegates for arranging interviews. Requests for interviews with the UNFCCC Executive Secretary should be addressed to

<u>webpage</u> and include all details to your request. Please note that the Executive Secretary is available for a limited number of one-on-one interviews at the COP.

# 15 Live and on-demand streaming

Events will be recorded and can be found <u>here</u>. Use the filter to navigate through the recordings. A timetable is posted on the website to provide information on additions or changes in the schedule.

# 16 Virtual participation

All accredited media will be able to participate virtually during press conferences and briefings using the COP 29 Platform – a tool made to support your COP experience.

More information about the registration process and connecting can be found <u>here</u>.

## 17 Contacts and useful websites

The UN Climate Change Media Team as well as the offices of the COP 29 Media Team from the host country are located in the Media Centre.

Please use the following email addresses to get in contact with us:

- 1. Interview request for UNFCCC Executive Secretary: press@unfccc.int
- 2. Press accreditation and registration: press@unfccc.int
- 3. Booking of press conferences: pressconf@unfccc.int
- 4. Media Services UNFCCC: mediaservices@unfccc.int
- 5. Media Inquiries Host Country: mediaservices@COP 29.az and media@COP 29.az

Please see the following useful website, supporting your COP 29 experience:

- 1. Accommodation: <a href="https://COP29-accommodation.bnetwork.com">https://COP29-accommodation.bnetwork.com</a>
- 2. UNFCCC COP 29 Website: https://unfccc.int/COP 29
- 3. Host Country COP 29 Website: https://COP 29.az/
- 4. Expression of Interest: <a href="https://unfccc.int/documents/640414">https://unfccc.int/documents/640414</a>
- 5. Link To Expression of Interest Online Application Google Form: https://forms.gle/JJgUiLcFmfCkd3UPA
- 6. For Spectrum Registrations: https://COP 29.az/en/pages/radio-spectrum-management-portal
- 7. For Customs procedures for media equipment: <a href="https://COP 29.az/en/pages/customs-procedures-for-media-equipment">https://COP 29.az/en/pages/customs-procedures-for-media-equipment</a>
- 8. Information for COP 29 participants (A-Z): <a href="https://unfccc.int/COP 29/ifp">https://unfccc.int/COP 29/ifp</a>
- 9. An overview of the 'green zone': https://www.COP 29greenzone.com/COP 29-overview/

The IBC Manager's mobile number will be made available in due course.

Tim Davis
UNFCCC IBC Manager: COP 29, Baku
davis.tim52@gmail.com